Adem Guldal

Contact
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Education

Muhlenberg College – Allentown, Pennsylvania **May 2025**
Bachelor of Science in Psychology
Minor in Business Administration, Management Concentration
Relevant Coursework:

- Abnormal/Developmental Psychology
- Psychopharmacology
- Trauma-Informed Care
- Management for Non-Profit Organizations

Experience

Integrated Refugee and Immigrant Services (IRIS) **May 2024 - August 2024**
Youth Mentorship Guidance Counselor – New Haven, Connecticut

- Facilitated daily education/acculturation activities working first-hand and establishing trusting relationships with refugee adolescents
- Coordinated a month-long calendar, booking reservations, busses, catered lunches, etc. and organized daily activities between education and acculturation for clients
- Made house calls to IRIS clients in various languages to enroll and update personal information through IRIS client database

Starbucks Corporation **August 2023 - May 2024**
Barista – Center Valley, Pennsylvania

- Juggled various shift positions: front register, food warming, bar-worker, and customer support
- Facilitated a warm and welcoming store environment, connecting with customers and maintaining high company image

ESF Day Care **May 2023 - August 2023**
Summer Day Care Attendant – Greenwich, Connecticut

- Supervised and provided for groups of 10-12 children aged 3-5 in daily learning and arts activities
- Facilitated healthy development for preschoolers in education, language, social skills, forming healthy habits, etc.
- Led, supervised, and cared for student groups in off-site field trips

Muhlenberg College Writing Center **August 2022 - May, 2023**
College-Level Teaching Assistant – Allentown, Pennsylvania

- Assistant-teacher and tutor in first-year English seminars
- Maintained a open and clearly-communicated schedule to meet with students regularly
- Skillfully facilitated fluid and well-participated conversation, held lectures in essay-writing

Little Pub Company **December 2021 - January 2023**
Host / Front Desk Attendant – Greenwich, Connecticut

- Greeted, directed, and sat patrons with care and friendliness
- Upheld professional telephone etiquette while taking calls, inputting orders
- Earned plenty experience in organization, kept neat seating charts and reservation logs, managed and distributed takeout

Sodexo Operations, LLC **September 2021 - May 2022**
Dining Hall Floor Worker – Allentown, Pennsylvania

- Oversaw cleaning in dining rooms
- Managed restocking of supplies in kitchen
- Worked at front desk greeting patrons

Skills

Microsoft Office
Fluency in programming languages HTML, CSS, JavaScript
Fluent in Turkish, intermediate in Spanish

Interests

Human services
Animals, animal care
Hiking, outdoors
Self-taught in 4 instruments

References

Available upon request